

ELIGIBLE ACTIONS

1. Painting, cleaning, masonry repair, repair and/or replacement of architectural details, and repair and/or replacement of windows and doors including storefront on all exterior facades.
2. A plaque sign, giving the street address of the business (i.e. 107 S. Lee Street) may be included in your application. It must be permanently attached to the building. No other signage will be funded by the grant.
3. Purchase, installation, or restoration of exterior lighting fixtures for design enhancement or security.
4. The purchase and installation of new awning with frames and the replacement of worn awnings canvases older than 5 years.
5. All improvements funded by this grant must remain with the building.
6. Landscaping.

INELIGIBLE ACTIONS

1. Demolition of historically or architecturally significant buildings or features.
2. Sandblasting of brick or masonry surfaces.
3. General periodic maintenance.
4. Improvements made prior to grant approval.

Kingsland Downtown Development Authority

The Kingsland Downtown Development Authority (KDDA) district encompasses the Historic District of Kingsland and the adjoining areas that contribute to the character of downtown.

The Kingsland Downtown Facade Grant Program encourages improvements to the storefronts in Downtown Kingsland by providing grants to assist small businesses in designated areas, with building facade and other general property improvement projects. Funds are made available for eligible improvements to business facades that are easily visible to the public via public right of ways.

Incentives & Grants

There are a number of financial incentives in place to support downtown investment. For more details on available programs and incentives, visit us online at www.KingslandDDA.com

Kingsland Downtown Development Authority
107 South Lee Street, PO Box 250
Kingsland, GA 31548
Phone: 912-729-2848
Email: kdca@kingslandgeorgia.com

Kingsland Georgia



Downtown Facade Improvement Grant

Guidelines & Information

Kingsland Downtown
Development Authority

Façade Grant Program

The Kingsland Downtown Development Authority (KDDA) established a grant program to encourage meaningful exterior improvements to properties and promote economic development in the commercial district of downtown Kingsland. This reimbursement grant is intended to preserve and restore historic properties and encourage projects which are compatible with the Downtown's historic character.

Criteria for Façade Grant Approval

Requests for grants will be reviewed, and approved or denied, based on the funds available and in the order in which they are received. Applications will be reviewed with the following considerations:

- Historic or architectural significance of the building.
- Potential impact of the project on the Downtown streetscape in general and on the building in particular.
- Location of the building—higher priority will be placed on visually prominent areas and economically blighted areas.
- Overall cost of the project
- Quality of the proposal and adherence to procedure.
- Need of applicant and willingness to implement entire rehabilitation design.
- Availability of funds.

Program Requirements

1. Property must be commercial and income producing.
2. Grant money will be awarded on a matching 1:1 basis for eligible expenses up to \$1,000.00 from the KDDA.
3. Applicants must be the building owner or tenant (*with written permission from owner*).
4. Self contracted projects require itemized list of materials with a labor cap of \$20.00 per hour. Contractors must supply a detailed written estimate.
5. Grants are limited to one per business or one per store front mailing address during any 12-month period.
6. Re-application for the same item or project within a 36-month period on the same property is not permitted.
7. Work must begin within 45 days of approval and be completed within 180 days of commencement. Grants will be paid following completion of the project and presentation of paid invoices to DDA.
9. Façade Grants will not be awarded in lieu of routine maintenance, an insurance claim or for what may be viewed as an insurance claim.\
10. Incomplete applications may incur approval delays.
11. No work may begin prior to final KDDA approval

Program Overview

The Façade Grant Program is funded by the Kingsland Downtown Development Authority (KDDA) and is administered by the City of Kingsland Downtown Development Department.

- ◆ Applicants must provide a funding match and manage all improvements made to the property.

- ◆ Eligible projects must be located in the Kingsland Downtown Development Authority District boundaries. For information regarding downtown district location, please visit www.KingslandGeorgia.com or contact the City of Kingsland Planning Department at 912-729-5613.

- ◆ Eligible applications include commercial and mixed-use business owners. If the property is leased, the tenant must submit an application for the proposed project with the property owner signature authorizing the request.

- ◆ To qualify for a façade grant, projects must result in improvements that:
 - a. Are appropriate for the building and consistent with its current business uses.
 - b. Positively contribute to the appearance and vitality of Kingsland's downtown commercial district.
 - c. Eligible projects must be in accordance with all government rules, regulations, and laws, including but not limited to the City of Kingsland's ordinances and building codes, and approval by the KDDA Design Committee.



Grant Ref #: _____

Kingsland Downtown Development Authority

Façade Grant Application

APPLICANT INFORMATION

Business Name: _____ Date: _____

Mailing Address: _____

Applicant Name: _____ Website: _____

Phone: _____ Email: _____

Project Address: _____ Kingsland, GA 31548

PROJECT INFORMATION

Project Description (Please provide a general description of your project. Include all estimates, drawings, and plans with application).

Cost Estimate: _____ Requested Grant Amount: _____

Start date: _____ Expected Finish Date: _____

Contractor Name: _____ Contractor Phone: _____

PERMISSIONS

Applicant (check one) Owns Rents _____ the above property

If renting, provide owner's name, phone and letter with signature authorizing the proposed façade improvements contained in this application.

Owner's Name: _____ Phone: _____

Eligible Actions
1. ALL improvements are subject to design criteria and require approval by the Design Committee.
2. Painting, cleaning, masonry repair, repair and/or replacement of architectural details, and repair and/or replacement of windows and doors including storefront on all exterior facades.
3. A plaque sign, giving the street address of the business (<i>i.e. 107 South Lee Street</i>) may be included in your application if it will be permanently attached to the building. No other signage will be funded by the Downtown Façade Grant.
4. Purchase, installation, or restoration of exterior lighting fixtures for design enhancement or security.
5. The purchase and installation of new awning with frames and the replacement of worn awnings canvases older than 5 years.
6. All improvements funded by this grant will remain with the building.
7. Landscaping.

Ineligible Actions
1. Demolition of historically or architecturally significant buildings or features.
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Kingsland Downtown Development Authority

Façade Grant Application

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Check List
<input type="checkbox"/> Prepared plans showing the scope of work and specifications of design and improvements.
<input type="checkbox"/> Estimates of work, time and costs.
<input type="checkbox"/> Proposed colors & paint samples (if applicable).
<input type="checkbox"/> Completed application with Valid Drivers License, Before & After photos, and O.C.G.A. 50-36-1(e)(2).

Applicant Acknowledgement

I, _____, acknowledge that the information contained in this application is true and accurate.

I, the undersigned, understand that the façade grant must be used for the project described in this application. I have read and agree to abide by the required guidelines of the Kingsland Downtown Façade Grant program, including **ELIGIBLE ACTIONS, INELIGIBLE ACTIONS, PROGRAM REQUIREMENTS and APPLICANT ACCEPTANCE OF PROGRAM CONDITIONS**. I will adhere to the decision of the Development Authority. I understand that improvements funded by the Development Authority must be maintained and remain with the property. I understand that if approved, I will not be eligible for the façade grant for 12-months once grant funds are disbursed.

Print Name	Authorized Signature	Date
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FOR OFFICE USE ONLY

Reviewed by: _____ Date Reviewed: _____

Date Approved by KDDA: _____ Authorized Signature _____

Amount Approved: _____ Required Completion Date: _____

Notes: _____

O.C.G. A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for a loan, grant, tax credit and/or other public benefit, as referenced in O.C.G.A. § 50-36-1, administered by the Georgia Department of Community Affairs, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1)_____ I am a United States Citizen.
- 2)_____ I am a legal permanent resident of the United States.
- 3)_____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is:_____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G. A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed this the ___ day of _____, 201__ in _____(city), _____(state).

*Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
___ DAY OF _____, 201__

NOTARY PUBLIC
My Commission Expires:

**This Affidavit must be signed by the same person who executes the Application Certification Form Letter*

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]